

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
October 24, 2022

Council Members:

Lynne Snider
Kim Billman
Gina Kaetzel
Sterling Krout
Erica O'Neill

Other Village Officials:

Traci Sturgill, Village Administrator
Kelly Beem, Fiscal Officer
Dan Williams, Chief of Police

Guests Present: Kent Gray

Call to Order/ Pledge of Allegiance:

Council President Gina Kaetzel called the Village of Thornville Regular Council Meeting to order on October 24, 2022 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll Call was taken with Council member Lynne Snider, Council member Erica O'Neill, Council member Sterling Krout and Council President Gina Kaetzel all present. Council member Kim Billman arrived at 7:10pm due to a work conflict. Council member Jill Anderson emailed Village Administrator Traci Sturgill to let her know she would be absent for tonight's meeting.

Motion to approve the Business Agenda for the Regular Council Meeting on October 24, 2022:

Council President Gina Kaetzel requested a **motion** to approve the Business Agenda for the Regular Council Meeting on October 24, 2022. A **motion** was made by Council member Sterling Krout and was seconded by Council member Erica O'Neill. A roll call vote was taken with all Council members voting aye.

Roll Call

Gina Kaetzel- aye
Erica O'Neill- aye
Lynne Snider- aye
Sterling Krout- aye

Motion passed 4-0

Motion to Approve the Minutes from the Regular Council meeting on September 26, 2022:

Council President Gina Kaetzel requested a **motion** to approve the minutes from the Regular Council meeting minutes September 26, 2022. A **Motion** was made by Council member Sterling Krout and was seconded by Council member Erica O'Neill. A roll call vote was taken with all Council members voting aye.

Roll Call

Erica O'Neill- aye
Gina Kaetzel- aye
Lynne Snider- aye
Sterling Krout- aye

Motion passed 4-0

Minutes
Regular Council Meeting
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Thornville, OH
October 24, 2022

Motion to Approve the Minutes from the Special Council meeting on October 17, 2022: Council President Gina Kaetzel requested a **motion** to approve the minutes from the Special Council meeting minutes October 17, 2022. A **Motion** was made by Council member Sterling Krout and was seconded by Council member Erica O'Neill. A roll call vote was taken with all Council members voting aye.

Roll Call:

Lynne Snider- aye
Sterling Krout- aye
Erica O'Neill- aye
Gina Kaetzel- aye

Motion passed 4-0

Public Hearings:

Council President Gina Kaetzel opened the public hearing for Resolution #22-07 at 7:02 p.m.

- Resolution #22-07: Resolution accepting the amount and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor.
2nd Reading

Council President Gina Kaetzel closed the public hearing for Resolution #22-07 at 7:03 p.m.

Council President Gina Kaetzel advised this is the 2nd reading for Resolution #22-07 and she will need a **motion** to suspend the rules and pass it as an emergency.

Motion made by Council member Sterling Krout and seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call:

Sterling Krout- aye
Lynne Snider- aye
Erica O'Neill- aye
Gina Kaetzel- aye

Motion passed 4-0

Council President Gina Kaetzel asked for a **motion** to adopt Resolution #22-07 and pass it as an emergency. **Motion** made by council member Sterling Krout and seconded by council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call:

Erica O'Neill- aye
Sterling Krout- aye
Gina Kaetzel- aye
Lynne Snider- aye

Motion passed 4-0

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
October 24, 2022

Council President Gina Kaetzel opened the public hearing for Ordinance #22-10 at 7:04 p.m.

- Ordinance #22-10 Annual appropriations ordinance
2nd Reading

Council President Gina Kaetzel closed the public hearing for Ordinance #22-10 at 7:05 p.m.

Council President Gina Kaetzel advised this is the 2nd reading for Ordinance #22-10 and she will need a **motion** to suspend the rules and pass it as an emergency. **Motion** made by Council member Sterling Krout and seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call:

Sterling Krout- aye
Gina Kaetzel- aye
Lynne Snider- aye
Erica O'Neill- aye

Motion passed 4-0

Council President Gina Kaetzel asked for a **motion** to adopt Ordinance #22-10 and pass it as an emergency. **Motion** made by council member Sterling Krout and seconded by council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call:

Sterling Krout- aye
Gina Kaetzel- aye
Lynne Snider- aye
Erica O'Neill- aye

Motion passed 4-0

Council President Gina Kaetzel opened the public hearing for Ordinance #22-11 at 7:06 p.m.

- ORDINANCE #22-11 An Ordinance creating, establishing, and adopting regulations governing the operation of a golf cart/ UV/ATV within the Village
1st Reading

Council President Gina Kaetzel closed the public hearing for Ordinance #22-11 at 7:07 p.m.

Council President Gina Kaetzel advised this is the 2nd reading for Ordinance #22-11 and she will need a **motion** to suspend the rules and pass it as an emergency. **Motion** made by Council member Sterling Krout and seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call:

Sterling Krout- aye
Lynne Snider- aye
Erica O'Neill- aye
Gina Kaetzel- aye

Motion passed 4-0

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
October 24, 2022

Council President Gina Kaetzel asked for a **motion** to adopt Ordinance #22-11 and pass it as an emergency. **Motion** made by council member Sterling Krout and seconded by council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call:

Sterling Krout- aye

Gina Kaetzel- aye

Lynne Snider- aye

Erica O'Neill- aye

Motion passed 4-0

Police Report for September 2022: Chief Williams presented the police report for September. He advised he is back in active duty after his surgery recovery and doing well. He updated council on the country fair and advised himself and the auxiliary officers worked the event. He posted no parking signs the evening prior but did still have to write a couple parking violations and tow a couple cars that were blocking areas that could affect emergency vehicles. He performed a lockdown drive at the elementary school. He is doing an active shooter drill tomorrow with the teachers. This is required to be completed yearly. Last year he also did two in Glenford. Thornville Police is the only agency in Perry County that has all the Thornville Elementary school's camera's able to monitor live and he can also walk up to the building and use his iPad to open up any door in the building. The new cruiser is outside if council would like to take a look at it. Chief Williams advised in his budget for 2023, he did budget for part-time officers for evenings and weekends. He would like to pay them \$16.00 per hour with 4-hour blocks. Council President Gina Kaetzel feels this is a great idea to have weekend/evening police presence. Council member Sterling Krout asked Chief Williams if there were any patterns, he is noticing on the traffic stops as far as areas of concern? Chief Williams advised he works Church, Columbus and Main Street a lot but once he is not sitting there, traffic does speed right back up.

Council member Kim Billman arrived at 7:10 pm.

Village Administrator Traci Sturgill asked council if they approve hiring a couple part-time officers in January 2022 at \$16.00 per hour wage? We have already budgeted for this for 2023.

Motion made by Council President Gina Kaetzel for Chief Williams to hire part-time police officers for coverage in the evenings and on weekends at an hourly wage of \$16.00. Seconded by Council member Sterling Krout. A roll call vote was taken with all council members voting aye.

Roll Call:

Erica O'Neill- aye

Kim Billman- aye

Sterling Krout- aye

Gina Kaetzel- aye

Lynne Snider- aye

Motion passed 5-0

Council welcomed the Chief back to active duty.

Mayor's Report for August 2022:

Council President Gina Kaetzel presented the Mayors Report for September 2022.

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
October 24, 2022

Monthly Water Report to Perry County Commissioners for August 2022:

Council President Gina Kaetzel advised she needs a **motion** to receive the monthly water report to the Perry County Commissioners for September 2022. **Motion** made by Council member Sterling Krout and seconded by Council member. A roll call vote was taken with all Council members voting aye.

Roll Call:

Lynne Snider- aye
Kim Billman-aye
Sterling Krout- aye
Erica O'Neill- aye
Gina Kaetzel- aye

Motion passed 5-0

Monthly Water Report to Council for August 2022:

Council President Gina Kaetzel advised she needs a **motion** to receive the monthly water report to Council for September 2022. **Motion** made by Council member Sterling Krout and was seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call

Gina Kaetzel- aye
Erica O'Neill- aye
Lynne Snider- aye
Kim Billman- aye
Sterling Krout- aye

Motion passed 5-0

Council President Gina Kaetzel advised she needs a **motion** to receive the Mayor's Court report to council for September 2022. **Motion** made by Council member Gina Kaetzel and seconded by Council member Erica O'Neill. A roll call vote was taken with all Council members voting aye.

Roll Call:

Erica O'Neill- aye
Kim Billman- aye
Lynne Snider- aye
Sterling Krout- aye
Gina Kaetzel- aye

Motion passed 5-0

Administrator's Report: Village Administrator Traci Sturgill presented the payment register to council for review.

Council President Gina Kaetzel advised if anyone has any questions Traci can answer, please let her know. If there were no questions, she would need a **motion** to pay the bills for October 2022.

Council member Sterling Krout made a **motion** to pay the bills and was seconded by Council member Kim Billman. A roll call vote was taken with all Council members voting aye.

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
October 24, 2022

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Gina Kaetzel- aye
Kim Billman- aye
Sterling Krout- aye
Erica O'Neill- aye
Lynne Snider- aye

Motion passed 5-0

Village Administrator Traci Sturgill advised council the latest balance statement for the Letherman account is in the packet for review. \$148,684 is the current balance in the Letherman investment. Traci also advised the 5-year water and sewer rates increase is complete in June. We can either leave them at what they are or increase them. This is just something she wanted to give Council for review for 2023. She had Anna put together a breakdown of all surrounding Village rates for a comparison. We are low compared to all others but we also have the \$30 monthly loan fee assessment on our monthly bills and the \$3.00 storm sewer fee. Our loan water/sewer rates do attribute to the Village not receiving grant funding. When the state reviews our applications and see's our low rates, they feel they should be increased to bring in more revenue, which lowers our points on grant applications. We do want to keep in mind what we bill the county for bulk rates also. Traci will add this to committees. There isn't any rush on it. We brought it up now so they have plenty of time for discussions. Council President Gina Kaetzel asked what the Village's need would be to raise the rates? Traci advised we do not have to raise them. Our water fund does not have near as much carry-over as our sewer fund. Fiscal Officer Kelly Beem advised we currently have \$529,000 in the water fund and Traci advised we budget approximately \$300,000 of that per year depending on projects and replacement pumps needed. Kelly advised we need to look at the increases in chemicals and fuel which is going to keep going up each year. Council President Gina Kaetzel is concerned about the cost of inflation on the residents right now also. Fiscal Officer Kelly Beem advised up to the current date in the water fund, the revenue is \$210,700 and our current expenses are at \$208,888 for this year. Council member Kim Billman asked how often we look at these increases. Traci advised it was done 5 years ago with a 5-year scale increase. We can look at them at any time and either leave them alone or increase them. Traci advised our MHI (median household income) does play a part in some grant process also. Our engineers look at our rates and advise we aren't going to be chosen for a grant at these rates. Our water tap fees are at \$2500 and Sewer tap is \$7000.

Village Administrator Traci Sturgill advised the pool repair quote from Brown construction is also in their file for review. It came in at \$447,000. She is forwarding his breakdown to Doug Pershon with Buckeye Aquatics for him to also review. This project will need to be bid out due to it being over the \$50,000 threshold. Council wants to move forward with whatever we need to do to have the repairs completed prior to opening day in 2023. Traci will get with the engineers for a cost on them putting together a bid package or if they feel we can do that ourselves.

Council President Gina Kaetzel made a **motion** for Traci to move forward on the bid package and pool repair project. **Motion** seconded by Council member Sterling Krout. A roll call vote was taken with all council members voting aye.

Roll Call:

Sterling Krout- aye
Gina Kaetzel- aye
Erica O'Neill- aye
Lynne Snider- aye
Kim Billman- aye

Motion passed 5-0

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
October 24, 2022

Fiscal Officer's Report: Fiscal Officer Kelly Beem advised council they will see on the fund status report the pool fund is in the negative for the year. The auditors will require us to transfer funds to this account from the general fund. Traci advised council we had previously discussed this in a prior meeting also. Kelly just wanted to bring that to council's attention so Traci can prepare an amended appropriations ordinance for the next meeting for the transfer. Traci will have it ready for committees. Kelly advised the bank reconciliation for September 2022 is on the table for review and signatures. If anyone has any questions, feel free to ask. Everything is going well.

Council President Gina Kaetzel asked for a **motion** to receive the bank reconciliation for September 2022. **Motion** made by Council member Sterling Krout and was seconded by Council member Erica O'Neill. A roll call vote was taken with all Council members voting aye.

Roll Call:

Gina Kaetzel- aye

Kim Billman-aye

Lynne Snider- aye

Erica O'Neill- aye

Sterling Krout-aye

Motion passed 5-0

No Committee Meeting's were held for October 2022 due to no agenda items

Unfinished Business:

Council President Gina Kaetzel advised this is the 3rd reading for Resolution #22-06 and she will need a **motion** to adopt.

- RESOLUTION #22-06 AGREEMENT TO RETAIN BRIAN ZETS OF ISAAC WILES LEGAL SERVICES AS THE VILLAGE SOLICITOR
3rd Reading

Motion made by Council member Sterling Krout and seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call

Kim Billman- aye

Erica O'Neill- aye

Sterling Krout- aye

Lynne Snider- aye

Gina Kaetzel- aye

Motion passed 5-0

New Business:

Council President Gina Kaetzel advised this is the 1st reading for Ordinance #22-12 and she will need a **motion** to suspend the rules and pass it as an emergency.

Ordinance #22-12 an Ordinance approving the mayor's appointment of Kelly Beem to serve as part-time fiscal officer for the village of Thornville and declaring an emergency.

1st Reading

Minutes
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3 South Main Street
Thornville, OH
October 24, 2022

Motion made by Council member Sterling Krout and seconded by Council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call:

Sterling Krout- aye
Lynne Snider- aye
Gina Kaetzel- aye
Erica O'Neill- aye
Kim Billman- aye

Motion passed 5-0

Council President Gina Kaetzel asked for a **motion** to adopt Ordinance #22-12 and pass it as an emergency. **Motion** made by council member Sterling Krout and seconded by council member Erica O'Neill. A roll call vote was taken with all council members voting aye.

Roll Call:

Lynne Snider- aye
Erica O'Neill- aye
Sterling Krout-aye
Kim Billman- aye
Gina Kaetzel- aye

Motion passed 5-0

Council President Gina Kaetzel advised this is the 1st reading for Ordinance #22-14.

- ORDINANCE #22-14 AN ORDINANCE ESTABLISHING A NEW COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE, REPEALING ALL PRIOR SALARY ORDINANCES AND DECLARING AN EMERGENCY
1ST Reading

Comments and Announcements: No comments from council.

Citizen Comments: Citizen Kent Gray advised council did a great job and he was very happy the UTV ordinance passed tonight. He will be attending more meeting's when he can.

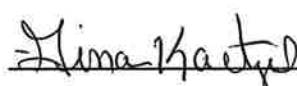
Council President Gina Kaetzel asked for a **motion** to adjourn the meeting. **Motion** made by Council member Sterling Krout and was seconded by Council member Kim Billman. A roll call vote was taken with all council members voting aye.

Roll Call:

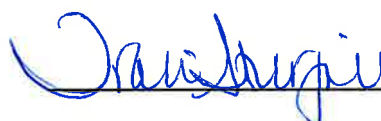
Lynne Snider- aye
Erica O'Neill- aye
Kim Billman- aye
Sterling Krout- aye
Gina Kaetzel- aye

Motion passed 5-0

Adjourned at 7:35 pm



Mayor Dan Harmon
Council President



Traci Sturgill, Council Clerk